



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
Bill Bryant  
John Creighton  
Courtney Gregoire

## Chief Executive Officer

Ted Fick

## Web site:

[www.portseattle.org](http://www.portseattle.org)

## E-mail:

[Commission-public-records@portseattle.org](mailto:Commission-public-records@portseattle.org)

Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** August 11, 2015

**Note: August 10, 2015 – attachments for agenda item 3b added**

**Location:** Port of Seattle Headquarters – Pier 69  
2711 Alaskan Way, Seattle, Washington

**Note: Public testimony will be taken up prior to consideration of agenda item 3c**

## ORDER OF BUSINESS

**12:00 noon**

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. Recess to EXECUTIVE SESSION\* – Pursuant to RCW 42.30.110, if necessary.

**1:00 p.m.:** Reconvene or Call to Order

## OPEN PUBLIC SESSION\*\*

### 3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for August 11, 2015. (no enclosures)

- 3b. Request Commission authorization for the Chief Executive Officer to execute: (1) Lease Agreement with Norwegian Cruise Line Holdings Ltd. at the Bell Street Cruise Terminal at Pier 66; (2) Sublease Agreement with Norwegian Cruise Line Holdings Ltd.; (3) Amended and Restated Cruise Terminal Lease Agreement with Cruise Terminals of America LLC; (4) Second amendment to the Conference and Event Center Management Agreement with Columbia Hospitality Inc.; (5) Lease Agreement with Columbia Hospitality Inc. for premises in the World Trade Center West building; and (6) as necessary to meet the Port's obligations under the Bell Street Cruise Terminal Lease Agreement, an authorization for an early lease termination agreement with owners of the Bell Street Deli; with the exception of item #6, all substantially in the form provided with this memo. ([memo](#), [lease agreement between the Port and NCLH](#), [sublease agreement between the Port and NCLH](#), [lease agreement between the Port and CTA](#), [amendment to management agreement between the Port and CHI](#), and [lease agreement with CHI for space at the World Trade Center Seattle enclosed](#))

**(Item 5, Public Testimony, will be taken up at this point in the agenda.)**

- 3c. Forum on Seattle-Tacoma Airport's International Arrivals Facility: Airline Roundtable. ([presentation enclosed](#))

### 4. UNANIMOUS CONSENT CALENDAR\*\*\*

- 4a. Approval of the minutes of the morning joint meeting of January 13, 2015. (no enclosures)
- 4b. Approval of the Claims and Obligations for the period July 1-July 31, 2015, in the amount of \$57,400,288.29 including accounts payable check nos. 905277-905971 in the amount of \$8,237,758.82, payroll check nos. P-180138-180398 in the amount of \$12,719,992.85, wire transfer nos. 013566-1-013623 in the amount of \$14,334,612.31, and EFTs nos. 036081-036753 in the amount of \$22,290,895.26 for a fund total of \$57,400,288.29. ([memo enclosed](#))
- 4c. Authorization for the Chief Executive Officer to execute Lease Amendment No. 2 (Attachment 1) of the existing Mezzanine Lease (Exhibit A) with the Transportation Security Administration represented by the General Services Administration (TSA). This amendment extends the term of the lease for one additional agreement year and increases the rental rate. ([memo](#), [map](#), and [attachment enclosed](#))

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

\*\*\* *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

*If requested, items may be removed from Consent and considered individually following public testimony.*

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at [www.portseattle.org/About/Commission/Procedures](http://www.portseattle.org/About/Commission/Procedures). (See note above regarding the order for testimony.)
6. **DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**
  - 6a. Second Reading and Final Passage of Resolution No. 3710: A Resolution of the Port Commission of the Port of Seattle declaring certain personal property surplus (Port of Seattle MHI Cranes No. 70, 71, and 72 and related spare parts at Terminal 18) for Port of Seattle purposes; authorizing their sale to SSA Terminals LLC; and authorizing the Chief Executive Officer to execute all documents related to such sale or disposal. ([memo](#), [resolution](#), and [attachment](#) enclosed)
  - 6b. Authorization for the Chief Executive Officer to: (1) authorize \$11,791,755 of tenant reimbursement budget between the Port and Delta Air Lines (Delta) for the design and construction of an additional floor on an existing building located between Concourses A and B to house a new Delta *SkyClub* at Seattle-Tacoma International Airport; (2) execute a Tenant Reimbursement Agreement with Delta for this purpose under the Airport's AV-2 Policy; and (3) authorize \$1,933,245 of non-tenant reimbursement budget for Port-completed utility work and other Port costs including overhead associated with this project. This request seeks a single Commission authorization to proceed with design, abatement, and construction. The total cost to the Port for this project shall not exceed \$13,725,000. (CIP #C800690) ([memo](#), [presentation](#), and [attachment](#) enclosed)
7. **STAFF BRIEFINGS**
  - 7a. 2015 Second Quarter Financial Performance Briefing. ([memo](#), [report](#), and [presentation](#) enclosed)
  - 7b. Briefing on Fishermen's Terminal Long Term Strategic Planning Process. ([memo](#) and [presentation](#) enclosed)
  - 7c. Sustainable Airport Master Plan Update. ([memo](#) and [presentation](#) enclosed)
8. **ADDITIONAL NEW BUSINESS**
9. **ADJOURNMENT**